



# VOLUNTEER TRAINING LOG

Agency Name \_\_\_\_\_ Agency Number \_\_\_\_\_

Check all that apply:

<input type="checkbox"/> <b>Civil Rights:</b> <ul style="list-style-type: none"> <li>• Data Collection</li> <li>• Public Notification</li> <li>• Americans with Disability Act</li> <li>• Limited English Proficiency</li> <li>• Customer Service</li> <li>• Conflict Resolution</li> <li>• Processing Civil Rights Complaints</li> <li>• Compliance Reviews and Resolution of Non-compliance</li> </ul>	<input type="checkbox"/> <b>Food Safety:</b> <ul style="list-style-type: none"> <li>• General Food Safety for Pantries</li> <li>• Personal Hygiene</li> <li>• Receipt of Food</li> <li>• Understanding Product Dates</li> <li>• Proper Storage</li> <li>• Time and Temperature Control</li> <li>• Cleaning Vs Sanitizing</li> <li>• Pest Control</li> </ul>
<input type="checkbox"/> <b>USDA/TEFAP:</b> <ul style="list-style-type: none"> <li>• Client Eligibility</li> <li>• TEFAP Commodity Issuance Log</li> <li>• Purchase of non-USDA food</li> <li>• Written Notice of Beneficiary Rights</li> <li>• Storage &amp; Pest Control</li> <li>• Civil Rights Training Requirements</li> <li>• Discrimination</li> <li>• Public Notification</li> </ul>	<input type="checkbox"/> <b>Link2Feed (SC only):</b> <ul style="list-style-type: none"> <li>• How to Login</li> <li>• Client Intake</li> <li>• Pantry Visit</li> <li>• TEFAP Services</li> <li>• Duplicates</li> </ul>

**The volunteers below have completed training:**

Volunteer Name:	Signature:	Date:

