



## 2022-2023 Record of Shipment and Receipt of Donated Food

Date:	Partner Agency Volunteer:		
Retailer:	Receiving Manager:		
Address:	City:	State:	Zip Code:
Partner Agency Name:	Partner Agency Program Director:		
Agency Address:	City:	State:	Zip Code:

Product Category:	Condition of Receipt:	Temperature at agency arrival:	Weight at agency arrival:	Unusable product (lbs.):	Weight of product: (combine if multiple boxes)	Signature:
Meat:						
Dairy:						
Produce:						
Frozen:						
Deli/Bakery:						
Grocery:						
Non-Food:						

Please submit total pounds per category online by the 28<sup>th</sup> of each month.

Should you have questions or concerns you may reach the Solicitor at 706.736.0099x205 or your Community Impact Coordinator.